Instructions
Please fill out the Attendance Record for each child using the Legend Key below. **Attendance** is defined as any day the student attends to school work whether, for example, PACES (or equivalent workbooks), excursions, or other relevant schooling activity. If in doubt, contact ACHS. **Absence** is any time the student is unable to attend to schooling activities, for example, sickness or being away.

Any explanatory notes regarding the student attendance or absence should be written on a separate sheet and attached. Be sure to link each note to the relevant student and appropriate date. Thank you!

<table>
<thead>
<tr>
<th>Symbols Key</th>
<th>Student Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>a</td>
<td></td>
</tr>
<tr>
<td>s</td>
<td></td>
</tr>
<tr>
<td>↔</td>
<td></td>
</tr>
</tbody>
</table>

**Family Details**

<table>
<thead>
<tr>
<th>Customer Code</th>
<th>Family Name</th>
<th>State</th>
</tr>
</thead>
</table>

| Notes attached |              |

Attendance this month: _____ days out of _____.
Scripture passage memorised: ___________________________

RETURN THIS FORM WITH COMPLETED, SCORED TESTS ON THE FIRST OF NEXT MONTH.
Australian Christian Home Schooling, 2015 ATTENDANCE

**Instructions**

Please fill out the Attendance Record for each child using the Legend Key below. **Attendance** is defined as any day the student attends to school work whether, for example, PACEs (or equivalent workbooks), excursions, or other relevant schooling activity. If in doubt, contact ACHS. **Absence** is any time the student is unable to attend to schooling activities, for example, sickness or being away.

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**Symbols Key**

- ✓ Attended
- a Absent
- s Sick
- ↔ Holidays *

* Students usually have 11 weeks holiday per year

**Family Details**

- Customer Code
- Family Name
- State
- Notes attached

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