

home grown education

ACHS

**AUSTRALIAN CHRISTIAN
HOME SCHOOLING**



"Home Grown Education"

www.achs.edu.au

Welcome to Australian Christian Home Schooling



Australian Christian Home Schooling provides home schooling families with curriculum and support services. Formerly known as the Australian Christian Academy, we have been assisting families with the education of their children at home since 1982. Whether your child is commencing the Pre-School years, or aiming to graduate at the Year 12 level, we can provide a service to assist your home schooling needs.

Home schooling is the educational practice where parents are fully responsible for the education of their own children. Research into home schooling (McDowell & Ray, 2000) has shown that home schooled children are able to do well academically and that they are well socialised.

Members of Australian Christian Home Schooling use the Australianised ACE curriculum, which is Australia's most widely used Christian home schooling curriculum.

Visit our website for more information.

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Reference
McDowell, S.A. & Ray, B.D. (Eds.) (2000). The home education movement in context, practice and theory. Peabody Journal of Education, New Jersey: Lawrence Erlbaum Associates, Publishers.



What is Home Schooling?

Definition

Home schooling is the practice of parents taking responsibility for the education of their own children in the environment of their own family home.

The modern home education movement is rapidly growing, both in Australia and around the world. Educational researchers⁽¹⁾ state that home education is a growing global educational phenomenon.

History

Home schooling, however, is not a new educational phenomenon. Historians⁽²⁾ have noted that in the past, the home and the church have been largely responsible for education in the western world. Home-based education has been the educational “norm” for much of the history of our culture.

Compulsory State education is a relatively recent phenomenon, arising from a nationalistic movement of the 19th Century. From the 1870s, the “State” began to take control of education in many western nations. In Australia, during the 1800s, the state designed the learning requirements and the goals of education based on “common Christianity”.

During the 20th century, however, many Christian values were slowly withdrawn from the Australian education syllabus. By the 1960s, Australian schools saw traditional Biblical Christian values replaced by humanistic values. Accompanying this trend was a decline in basic literacy and numeracy and general academic standards in schools.

Similarly, declining moral values in school curricula was accompanied by moral decline in students. This moral decline was characterised by the questioning of biblical values and parental authority, a marked increase in teenage delinquency, bullying, drug and alcohol abuse, sexual promiscuity, teenage pregnancy and youth suicide in our society. Some educators and parents have concluded that our State schools are not the best environment for the academic and social development of children.

In response to these trends within the public school system in the 1960s, 1970s and 1980s, the modern home schooling movement grew dramatically. Now, in the 21st century, parents have, in home schooling, an educational alternative for their children which is consistent with their own family values.

The Modern Home Education Movement

In the 21st century, home schooling parents have become pro-active in their children's education. They are educating their children at home, so that they become well-grounded in family values. They strongly believe that they can assist their children to achieve good academic results at home. Furthermore, home school parents have a desire to teach and facilitate their child's personal development. In the broadest possible sense, in a loving, nurturing home environment, home school parents can protect their children from the damaging, negative peer influences currently proliferating in Australia's school systems. They can ensure their children are educated in a positive, relaxed environment, which is most suitable for their child's learning. The modern home school movement allows parents to take the responsibility for the education of their children upon themselves.



1 Brian Ray Ph.D. Marching to the Beat of Their Own Drum. A profile of Home Education Research (1992)

2 Chris Klicka. The Right Choice, Homeschooling. (1995)

Benefits of Home Schooling

Academic benefits

Home schooling is distinctly tailored to the needs of the individual child. Each child's academic needs are directly addressed with ACHS's academic program. Our academic program combines individualised curriculum, mastery learning methods, teacher assistance, online educational activities and parent dedication to give each student access to optimal academic growth.

Home schooled students are able to focus on their work in a loving environment free from distraction by peer pressure, large class numbers, foolish class behaviour, bullying and ridicule. Home schooled students are able to avoid the major disadvantages of mass education.

Academic research by respected scholars ⁽¹⁻³⁾ around the world show that home educated students in general, are able to perform academically as well as, if not better than, children their own age, who attend traditional schools.

ACHS students are taught to read by the phonics method. This method builds strong readers. We provide assistance to students who come to ACHS with poor reading skills. Throughout our academic program, our students are encouraged to develop independent study skills, which equip them well for later TAFE and University studies.

Family Relationships Benefits

Home schooling parents enjoy the privilege of being with their children throughout the school day. They are able to maintain close family relationships as a normal part of living. This gives committed home educators a deep sense of fulfilment when it comes to fathering and mothering. It also gives children a greater sense of security. This security, psychologists believe, allows children to confidently progress into the adult world, at the appropriate time. ⁽⁸⁾

Parenting Benefits

Home schooling parents have control of their child's education and development rather than handing this over to others in schools. They are able to provide their loving home environment as an ideal context for their children's nurture and education. Home schooling enables parents to incorporate good discipline, efficient use of time and "real-life" experiences into their children's formal education.

Family Values Benefits

Home schooling parents are able to emphasise to their children, the importance of the nuclear family. They are able to teach their children their own family values. Thus, home schooled children do not suffer conflicting values between home and a school-based education. This consistency of lifestyle and family values assists children to become secure and confident. Furthermore, home educated children are better protected from values which are contrary to family values, and from exposure to negative peer influences and other role models and lifestyles contrary to their family values.

Socialisation Benefits

Social Psychologist, Dr. Kevin Durkin (1995) defines socialisation, in the Encyclopedia of Social Psychology, as:

"the process whereby people acquire the rules of behaviour and systems, beliefs and attitudes that equip a person to function effectively as a member of a particular society" (p.614).

Home educated children interact socially with people across the complete age-range of society. Through this interaction they are able to acquire the rules of behaviour, and the beliefs and attitudes that will allow them to function effectively as members of our society. Unlike children who are in age-peer classes for up to twelve years, home educated students are not socially forced into prolonged unwelcomed relationships with children of their own age, or with children who may be a bad influence. Age-segregated classrooms, in schools, differ from the reality of our communities, as nowhere else in our society are people restricted to interacting, on a long-term basis, with people of the same age, experience and values.

Home schooled children are able to avoid unhealthy peer dependency. This occurs when age-peers provide their approval to classmates for poor academic and social behaviour. Home schooled students have the opportunity to gain affirmation from godly parents, other significant adults, their siblings and their chosen friends for positive academic and social behaviour. This socialisation process can occur in a natural and supportive upbringing, which exposes them to healthy relationships across a wide age range.

Benefits of Home Schooling continued...

Academic researchers⁽⁴⁻⁷⁾ demonstrated that home schooled students have a significantly higher self-concept than traditionally-schooled students. Dr. Delahooke⁽⁵⁾ showed that home schooled students are more socially adjusted and display better communication skills and daily living skills than traditionally-schooled children. Dr. L. Shyers⁽⁷⁾ research showed that home educated students resorted to significantly lower problem behaviour, as a way of coping with life's difficulties than traditionally-schooled children. Dr. Smedley's work⁽⁶⁾ noted that because home schooled students related far more frequently to adults during the day, they were consequently more mature than their traditionally school-educated counterparts.

Home schooled children are protected from the negative peer influences of the classroom, and are able to grow in a relaxed manner, to reach their God given potential. They are able to grow in self-confidence and confidence in God within the secure, family environment. They can grow as strong individuals, less susceptible to a "herd mentality", and are able to love and serve others in the wider community.

Spiritual Benefits

Children who are home schooled with Australian Christian Home Schooling are able to be grounded in the Christian faith. They learn from Christian curriculum and are exposed to your family's spiritual tone on a consistent basis. They are also protected from non-Christian influences, humanistic teaching and humanistic teachers. Thus, our students have the opportunity to literally follow the "faith of our fathers", as they respond to the instruction of their father and the law of their mother (Proverbs 1:8). Such children have a maximum opportunity to come to know God the Father and Jesus Christ whom He has sent.

- 1 Dr. Brian Ray, PhD. 1992, Marching to the Beat of Their Own Drum: A Profile of Home Education Research.
- 2 Susan Eaton, 1993, Hostility Fades as Home Schooling Grows, the Harvard Education Letter, Volume 9, pages 6-7.
- 3 Dr. L.M. Rudner, 1999, The scholastic achievement and demographic characteristics of home school students in 1998.
- 4 J.W. Taylor, PhD., 1986, Self Concept on Home Schooling Children.
- 5 Dr. M. Delahooke, 1986, Home Education, Children's Social/Emotional Adjustment and Academic Achievements: A Comparative Study.
- 6 T.C. Smedley, 1992, The Socialisation of Home-Schooled Children: A Communication Approach.
- 7 Dr. L.E. Shyers (1992), A Comparison of Social Adjustment Between Home and Traditionally Schooled Children.
- 8 Bowlby, J. (1980). Attachment and loss, Vol. 3: Loss, sadness and depression. New York: Basic Books.
- 9 Educational researchers state Home Education is growing around the world.

The Curriculum

Australian Christian Home Schooling uses the Australianised ACE curriculum. ACE is Australia's most widely used Christian home education curriculum. ACE is a "Mastery Learning" academic program.

ACHS's curriculum offers:

- A Comprehensive Kindergarten Program.
- A Phonics-Based Learning-to-Read program.
- A core curriculum of 5 subjects
 - Maths
 - English
 - Social Studies
 - Science
 - Word Building (Spelling)
- Over 50 elective subjects for High School.
- Regular testing. Check-up tests, self tests and unit tests are built into every unit of work.
- Online educational activities

- After each unit (taking approximately 3 weeks to complete) students sit for the unit test. This gives parents and ACHS staff good feedback as to whether the child is learning. Passing unit tests encourages children as good results come their way. Rather than being an anxious chore, testing becomes a regular way of life.
- Lectures on video for some High School Maths and Science subjects.
- A wide variety of selected Christian literature and resources.



Our Educational Program

LEARNING CENTRED The self-instructional method of learning is centred around children and their learning, not the teacher and teaching.

GOAL SETTING Children are taught to set daily, weekly and long-term goals.

BUILT-IN CHECKS ON LEARNING The scoring strips, checkup quizzes, self tests and unit tests are points of reference to check to see if learning is really taking place. Very few, if any, other learning methods in Australia employ such an objective set of learning reference points.

LEARNING AT THE CHILD'S RATE The use of the ACE system allows the child to learn at his or her own rate. This is true for students who are gifted learners, for students whose learning abilities are not as advanced and also for students with learning difficulties.

ENSURES PROGRESS Diligent, daily use of the ACE system provides the child with an efficient home-based education. A child can progress from the junior academic levels into High School academic levels under parental control and supervision.

CHARACTER BUILDING Use of the ACE self-instructional, individualised system promotes independent learning, honesty, accountability, reliability and stability in the child who is faithful, and is supervised well by his or her parents.

DAILY ACCOUNTABILITY The daily goal check allows parents to check the child's goals, work and learning for the day.

Benefits of the Australianised ACE Curriculum

The **CURRICULUM** is **ESTABLISHED** It has been developed by curriculum writing experts. Parents don't have to find, access and compile their own curriculum. It is already in place.

SELF INSTRUCTIONAL The ACE curriculum is a self-instructional tool, not a school text book. It does not need a professional teacher with a degree in a subject to teach that subject to your child. The teaching is written into the curriculum. This method of instruction is one of the best forms of self-directed and mastery learning. It is used in registered schools in all Australian states⁽¹⁾.

EMPOWERS PARENTS The Bible states that parents are to teach their children. (Deuteronomy 6:5-7; Proverbs 22:6; Ephesians 6:4). The ACE curriculum provides the expertise in each specific subject area to assist the parent in this task. Thus the parent does not have to have a degree in any particular subject area. The partnership of the parent, the curriculum and ACHS allows the parent to confidently teach the child.

BIBLICAL WORLDVIEW The philosophy and worldview of the curriculum is distinctly Biblical. It embodies traditional Biblical Christian values.

CHARACTER BUILDING The curriculum encourages the development of positive character traits in the child. These character traits include characteristics that Jesus demonstrated such as: courage, honesty, compassion, creativity, resourcefulness, etc. Positive character development in children is one of the main goals for home educators.

EMPATHISES WITH CHILDREN The cartoon characters in the curriculum grow up with your children. They face similar problems that children normally face and exhibit Biblical answers to their problems. The curriculum provides wholesome role models for children as they study daily.

COLOURFUL & INTERESTING The work units look good and are fun to use.

ENCOURAGES THOUGHT The activities in the curriculum require varied levels of higher order thinking processes.

SAFETY NET The curriculum is a safety net for you as an educator. It provides the basics of education, so your child will not miss out on important steps in education. This core curriculum covers all that is required for a fundamentally sound education.

ALLOWS FOR CREATIVITY Other activities or subjects may be added beyond the core curriculum to enhance the child's development and education according to his or her individual gifts and abilities. Similarly, the structured curriculum can be the basis for any form of further discussion, research or follow-up learning activities associated with points of interest for your child.

FREES THE PARENT Parents are free from being loaded down with tedious lesson planning. They are freed to give their full attention to their own children without being hindered by having to develop other curricula and lesson plans.

1. Marsh, C. (2005). Providing for individual differences and learning. In *Becoming a teacher* (pp. 222-239). Sydney, Australia: Pearson Education, Prentice Hall.

ACHS' Statement of Faith and Practice

We believe in:

- * The inspiration of the whole Bible;
- * The one God, eternally existent Father, Son, and Holy Spirit, who created man by a direct, immediate act;
- * The deity, pre-existence, incarnation, virgin birth, sinless life, miracles, substitutionary death, bodily resurrection, ascension to Heaven, and the second coming of the Lord Jesus Christ.
- * The fall of man, the need of regeneration by the operation of the Holy Spirit on the basis of grace alone, and the resurrection of all, to life or damnation.
- * The spiritual relationship of all believers in the Lord Jesus Christ, living a life of righteous works, avoiding sin, witnessing of His saving grace through the ministry of the Holy Spirit.

The ACHS academic program consists of an individualised, self-instructional curriculum which is consistent with the above.

Membership Agreement

ACHS agrees:

- * To maintain procedures in compliance with:
 - The Lordship of Jesus Christ
 - ACHS Policy and Rationale
 - Accelerated Christian Education Ministries Inc Procedures
- * To make available one copy of the Home Educators' Training Course.
- * To make available the educational curriculum and other relevant supplies.
- * To make available educational and administrative support services.

Parental Agreement:

- * To complete the Home Educator's Training Course.
- * To administer with diligence the Diagnostic Tests.
- * To ensure that one parent will be present daily with the children to supervise their learning.
- * To ensure that each child works to a target of completing at least 60 PACEs per year.
- * To promote high standards in the children's work, inspiring achievement and rewarding effort.
- * To ensure that the parent and each child follows the ACE procedures faithfully e.g. scoring.
- * To send ACHS all completed and scored PACE tests on the first of every month.
- * To furnish ACHS with additional information as requested.
- * To not copy or duplicate materials produced by ACHS, CEM, or ACE.
- * To ensure that financial obligations to both CEM and ACHS are paid promptly.
- * To notify ACHS in writing when individual students or the family are withdrawing from ACHS.



Fee Structure:

- * The initial Start-Up fee is \$230 (this cost includes G.S.T.). This fee is non-refundable.
- * There are also annual membership fees.
- * The membership fees are payable until such time as written notice of withdrawal is received by ACHS or CEM.
- * Prices are subject to change without notice.

Financial Obligation:

Parents must be committed to pay promptly that which is due. Delinquent accounts will become a cause for withholding curriculum and other services until such delinquency is cleared. Orders are to be paid in advance when placing the order.

Membership may be terminated by notice in writing by either party.

Australian Christian Home Schooling Membership

When your family joins Australian Christian Home Schooling, you are joining a group of thousands of home schooling families that have taken this journey with us since 1982. Below are listed some of the key benefits of becoming a member of Australian Christian Home Schooling.

Parent Training

Our Parent Training Course will enable your family to gain the maximum benefit from our educational program.

Student Appraisalment

Our teachers assess your student's academic levels based on a series of diagnostic tests and in consultation with you. We then set an individualised education program, tailored to your child's learning levels, taking into consideration any special academic or medical needs.

State Registration Assistance

We are able to provide information and documentation to assist you with your application for home schooling registration in your state or territory.

Academic Support

Our qualified, experienced, registered teachers are able to assist all members with academic support.

Administrative Support

Our friendly admin staff will assist you with any of your home schooling questions.

Online Educational Activities

Australian Christian Home Schooling has the most comprehensive online enhancement program for ACE curriculum resources in Australia. This has been developed by Australian teachers and is provided as part of your membership at no extra cost.

Parent Forums

ACHS also provides parents with various avenues to connect, communicate and share ideas with other home educating parents across Australia.

Assessment and Reporting

We maintain your child's academic results and records. You will receive semester report cards to assist you with tracking your child's progress and to help with state registration.

Year 10 and Year 12 Certificate Pathways

Our teachers will work with your child to set a graduation pathway for their Year 10 and Year 12 Certificates.

University, TAFE, Careers Pathways Advice

We assist members with advice regarding the student's next step after home schooling.

Newsletter

You will receive a bi-monthly newsletter, which includes home schooling information updates, academic tips and upcoming events.

Online Curriculum Ordering

Our e-store allows you to order your child's curriculum online.

Annual Membership Fees:

1 Student:	\$510
2 Students:	\$840
3 Students:	\$1170
4 Students:	\$1500
5 Students:	\$1830

(if you have more than 5 students please contact
ACHS accounts staff)

Additional Fees:

First order of curriculum materials for new students:
\$230 per student

Graduation Certificates: \$120 including folder or \$75 for papers only. These prices include freight and GST.

Getting Started with ACHS

How long till we start? Allow 3-4 weeks between the time of your application with ACHS and your child commencing on his/her prescribed work.

Starting up with Australian Christian Home Schooling, involves our staff setting up your files, accounts, and the reporting mechanisms for your children. This process begins when we receive:

- Your Family and student membership forms (on the following pages)
- Your New Family Start-Up Fee form
- Your Start-Up fee - \$230 for the family
- Per-student diagnosis fee - \$50 for Yrs 1 – 12 students and \$15.50 for preschool/Kindergarten non-readers
- \$230 per student for their first order of curriculum resources

Our staff will then send you a Starters Pack including your Parent Training course.

Assessment Stage

Diagnostic tests are usually done by the student online. The four tests are for Maths, English, Literacy and Spelling. Our staff will assess your child's tests and prescribe a course of study that will be at his/her ability level. They will consult with you as to the appropriateness of the subject levels and will take into account any special medical, academic or other special needs.

Your child's academic course will consist of:

1. A bridging course to fill in the child's learning gaps
2. Curriculum which is prescribed for your child at his or her correct learning achievement level

Parent Training

The parent who will be doing the majority of the academic supervision is required to do the Home Educator's Training course. You can do this at home in your own time. This course will ensure that you and your children get the maximum benefit from using the curriculum resources and our learning systems. When you return your Home Educator's Training course results, we will send you a certificate which states that you have completed our Home Educator's course.

Your Learning Centre

Choose the room/space which is best suited to become your learning centre. Your child needs a pleasant place for study.

Collection and Use of Information

Australian Christian Home Schooling collects personal information, including sensitive information about students and parents or guardians before and during the time of membership. The purpose of collecting this information is to enable ACHS to provide support for your child/ren. Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. On occasions, information such as academic and sporting achievements, student activities and other news is published, with photographs if applicable, in the ACHS newsletter, magazines and on our website. If you do not agree to this please advise us.

FAMILY MEMBERSHIP FORM

FAMILY DETAILS

Date:...../...../.....

FATHER'S DETAILS or GUARDIAN'S/CAREGIVER'S DETAILS

Title	First Name	Preferred Name
Surname		
Home Ph	Fax	Mobile
Marital Status	Country of Birth	Nationality
Email		
Postal Address		
Residential Address		
Highest level of Schooling	<input type="checkbox"/> Bachelor Degree or Higher	<input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Certificate I-IV
Occupation		
Church Attended	Church Denomination	

MOTHER'S DETAILS or GUARDIAN'S/CAREGIVER'S DETAILS

Title	First Name	Preferred Name
Surname		
Home Ph	Fax	Mobile
Marital Status	Country of Birth	Nationality
Email		
Postal Address		
Residential Address		
Highest level of Schooling	<input type="checkbox"/> Bachelor Degree or Higher	<input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Certificate I-IV
Occupation		
Church Attended	Church Denomination	

Name of Parent/Guardian who will supervise the student(s):
If separated or divorced, who has parental responsibilities of the student(s)?
Please attach copies of Court Orders or Parenting Plans which are relevant to this application.
List below the names and ages of the children in the family:

REACTIVATING?

If your family has been affiliated with CEM (e.g. NSW DE, ACASDE, ACC-Moreton)/ministries (e.g. ACA) school before, what was the name of the school/ministry?

What was your previous Customer Code?

Has a parent/guardian completed the Supervisor's or Home Educator's Training? Y N (Please circle)

Checklist

Please ensure that you have completed this Checklist below before returning the forms to ACHS.

- ☐ A Student Membership form has been completed for each child. Two are available. Please photocopy student membership form if more are required.
- ☐ A copy of the Birth Certificate or its equivalent (e.g. Birth Extract or Passport) is included for each child.
- ☐ School reports are enclosed.
- ☐ If applicable, a copy of the parent's training certificate is enclosed.
- ☐ Where applicable, documentation relating to a student's learning difficulty or condition is enclosed.
- ☐ The Fee Payment form is completed and enclosed.
- ☐ Payment for Start Up fee, diagnostic testing and membership fee is enclosed.
- ☐ Statement below is signed.

YOUR SIGNATURE

By signing here you acknowledge that you have read and understood the ACHS Statement of Faith and Practice and the information book; and you agree to abide by the ACHS Membership Agreement outlined on page 7.



Date

/

/

Office Use Only

Customer Code	Parent Training
Fee Code	Membership fees
First Order	Diagnostic Tests

Student Membership Form

(Complete one form per student. Please photocopy more if needed.)

STUDENT DETAILS

Full Name:	<input type="text"/>		
Preferred Name:	<input type="text"/>		
Date of Birth:	<input type="text"/>	Gender:	<input type="text"/>
Country of Birth:	<input type="text"/>	Nationality:	<input type="text"/>

MEMBERSHIP DETAILS

Commencement of membership? Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ ASAP ☐

SCHOOLING DETAILS

Last Grade completed	<input type="text"/>	What year was the last grade completed?	<input type="text"/>
Last school attended	<input type="text"/>		
Did the school use ACE curriculum?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Evaluate progress in child's previous work:	Reading Level:		
<input type="checkbox"/> Excellent	<input type="checkbox"/> Non-reader		
<input type="checkbox"/> Good	<input type="checkbox"/> Poor reader		
<input type="checkbox"/> Average	<input type="checkbox"/> Average reader		
<input type="checkbox"/> Poor	<input type="checkbox"/> Confident reader		

Has your child been diagnosed as having learning difficulties or a learning disability? Yes No
If yes, please give details.

Any other comments?

Student Membership Form

(Complete one form per student. Please photocopy more if needed.)

STUDENT DETAILS

Full Name:	<input type="text"/>		
Preferred Name:	<input type="text"/>		
Date of Birth:	<input type="text"/>	Gender:	<input type="text"/>
Country of Birth:	<input type="text"/>	Nationality:	<input type="text"/>

MEMBERSHIP DETAILS

Commencement of membership? Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ ASAP ☐

SCHOOLING DETAILS

Last Grade completed What year was the last grade completed?

Last school attended

Did the school use ACE curriculum? Yes ☐ No ☐

Evaluate progress in child's previous work:

- ☐ Excellent
- ☐ Good
- ☐ Average
- ☐ Poor

Reading Level:

- ☐ Non-reader
- ☐ Poor reader
- ☐ Average reader
- ☐ Confident reader

Has your child been diagnosed as having learning difficulties or a learning disability? Yes No

If yes, please give details.

Any other comments?

2019 New Family Fee Payment

Family Information

Customer Code			
Father's Surname		Mother's Surname	
Father's Christian Name		Mother's Christian Name	
PO Box and / or Street			
Town		State	Postcode
Home	Work	Mobile	Fax
Email			

Upfront Fees

New Customer Fees

Family Enrolment Fee (a non-refundable one-off fee) This includes cost of parent training, delivery and setting up family's files. International delivery may incur additional charges.	\$230
Diagnostic Tests For non-reader pre-school/kindergarten students Number of students: ____ x \$15.50	\$
Online Diagnostic Tests for Yrs 1-12 (paper diagnostics can be requested at an additional cost) Number of students: ____ x \$50	\$
Sub Total A	\$

First Curriculum Order Payment

First Curriculum Order (includes delivery) International delivery may incur additional charges. Number of students: ____ x \$230	\$
ABC's Learn To Read Kit Add extra \$250	\$
Sub Total B	\$

Total Upfront Fees

New Customer Fees =	\$	Sub Total A
First Curriculum Order =	\$	Sub Total B
Total Amount Due UPFRONT =	\$	Sub Total A+B

Payment method

- ☐ Enclosed is a cheque/money order payable to Christian Education Ministries Ltd.
- ☐ Please debit my Visa/Mastercard as per details below.

Visa/Mastercard Details

Card Type <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa	Card Number (Four Digits Per Box)
Card Expiry Date / /	Name on Card (please print)
Card Holder Signature	Date / /

New Family Fee Payment (Cont)

Annual Student Membership:

Full Year Fees

First child	Total for 1 child:	<input type="checkbox"/> \$510
Second child	Total for 2 children:	<input type="checkbox"/> \$840
Third child	Total for 3 children:	<input type="checkbox"/> \$1,170
Fourth child	Total for 4 children:	<input type="checkbox"/> \$1,500
Fifth child	Total for 5 children:	<input type="checkbox"/> \$1,830
(if you have more than 5 students please contact ACHS accounts staff)		Sub Total C: \$ _____

Pro-Rata Fees

Start Date / /

\$ _____	Mid year enrolments are Pro-Rata. Please contact Accounts Department for exact amounts on (02) 4363 6102
\$ _____	
\$ _____	
\$ _____	
\$ _____	

Annual Student Membership = \$ _____ Sub Total C

Payment Plans

Student Membership Fees are payable until a family notifies ACHS in writing that they are withdrawing. Please choose your payment method below:

Option 1	<input type="checkbox"/> Full Payment
<input type="checkbox"/> Enclosed is a cheque/money order payable to Christian Education Ministries Ltd.	
<input type="checkbox"/> Please debit my Visa/Mastercard as per details below.	
<input type="checkbox"/> Please debit my Bank Account as per Direct Debit Request below.	
Option 2	<input type="checkbox"/> 10 Monthly Instalments (a schedule will be sent to you)
<input type="checkbox"/> Please debit my Visa/Mastercard as per details below.	
<input type="checkbox"/> Please debit my Bank Account as per Direct Debit Request below.	

Visa/Mastercard Details

Card Type <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa	Card Number (Four Digits Per Box) -- -- --
Card Expiry Date / /	Name on Card (please print)
Card Holder Signature	Date / /

Direct Debit Request (Bank Account Details)

I / we request and authorise Christian Education Ministries Ltd (CEM Ltd) [Debit User ID 415163] to arrange, through its own financial institution, a debit to our nominated account any amount CEM Ltd deems payable for school fees. This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from our account held at the financial institution we have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

Financial institution name	By signing and/or providing CEM Ltd with a valid instruction in respect to our Direct Debit Request, we understand and agree to the terms and conditions governing the debit arrangements between us and Christian Education Ministries Ltd as set out in this Request and in the Direct Debit Request Service Agreement.
Address	
Name/s on account	
BSB number (Must be 6 Digits) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Account number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

Please sign below and return this form to: **Accounts ACHS, Email: accounts@cem.org.au or Address: Suite 205, 1642 ANZAC Ave North Lakes Qld 4509**

I, Parent/Carer, agree to the Direct Debit Request Service Agreement on page 03.

<input checked="" type="checkbox"/> Print Name	Signature	Date / /
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* please keep a copy for your records

Direct Debit Request Service Agreement

DEFINITIONS

account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

agreement means this Direct Debit Request Service Agreement between you and us.

business day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit day means the day that payment by you to us is due.

debit payment means a particular transaction where a debit is made.

direct debit request means the Direct Debit Request between us and you.

us or we means CEM Ltd, the Debit User you have authorised by signing a direct debit request.

you means the customer who signed the direct debit request.

your financial institution is the financial institution where you hold the account that you have authorised us to arrange to debit.

1. Debiting Your Account
 - 1.1 By signing a direct debit request, you have authorised us to arrange for funds to be debited from your account. You should refer to the direct debit request and this agreement for the terms of the arrangement between us and you.
 - 1.2 We will only arrange for funds to be debited from your account as authorised in the direct debit request.
 - 1.3 If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the following business day. If you are unsure about which day your account has or will be debited you should ask your financial institution.
2. Changes By Us
 - 2.1 We may vary any details of this agreement or a direct debit request at any time by giving you at least fourteen (14) days' written notice.
3. Changes By You
 - 3.1 Subject to 3.2 and 3.3, you may change the arrangements under a direct debit request by contacting us on Accounts Receivable Ph: 02 4363 6102.
 - 3.2 If you wish to stop or defer a debit payment you must notify us in writing at least thirty (30) days before the next debit day. This notice should be given to us in the first instance.
 - 3.3 You may also cancel your authority for us to debit your account at any time by giving us thirty (30) days notice in writing before the next debit day. This notice should be given to us in the first instance.
4. Your Obligations
 - 4.1 It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the direct debit request.
 - 4.2 If there are insufficient clear funds in your account to meet a debit payment:
 - (a) you may be charged a fee and/or interest by your financial institution;
 - (b) you may also incur fees or charges imposed or incurred by us; and
 - (c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.
 - 4.3 You should check your account statement to verify that the amounts debited from your account are correct
 - 4.4 If CEM Ltd is liable to pay goods and services tax ("GST") on a supply made in connection with this agreement, then you agree to pay CEM Ltd on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate.
5. Dispute
 - 5.1 If you believe that there has been an error in debiting your account, you should notify us directly on Accounts Receivable Ph: 02 4363 6102 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly.
 - 5.2 If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.
 - 5.3 If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding.
 - 5.4 Any queries you may have about an error made in debiting your account should be directed to us in the first instance so that we can attempt to resolve the matter between us and you. If we cannot resolve the matter you can still refer it to your financial institution which will obtain details from you of the disputed transaction and may lodge a claim on your behalf.
6. Accounts

You should check:

 - (a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.
 - (b) your account details which you have provided to us are correct by checking them against a recent account statement; and
 - (c) with your financial institution before completing the direct debit request if you have any queries about how to complete the direct debit request.
7. Confidentiality
 - 7.1 We will keep any information (including your account details) in your direct debit request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.
 - 7.2 We will only disclose information that we have about you:
 - (a) to the extent specifically required by law; or
 - (b) for the purposes of this agreement (including disclosing information in connection with any query or claim).
8. Notice
 - 8.1 If you wish to notify us in writing about anything relating to this agreement, you should write to Accounts Receivable - as per address below.
 - 8.2 We will notify you by sending a notice in the ordinary post to the address you have given us in the direct debit request.
 - 8.3 Any notice will be deemed to have been received two business days after it is posted.

Australian Christian Home Schooling

**Please return all membership forms and
Fee Payment form to:**

Australian Christian Home Schooling
Suite 205 1642 ANZAC Ave
North Lakes Qld 4509

Cheques should be made payable to:
Christian Education Ministries

Please call (07) 3384 2300 if you have any questions.

www.achs.edu.au